

RFP-256/14

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This Clarifications Document is issued in accordance with paragraph 2.4 of the Invitation to Tender and includes responses to questions raised until today. Further to responses, this Document also includes clarifications to the Tender Documents.

The content of the Clarifications Document are considered as an integral part of the Invitation to Tender.

A. RESPONSES TO QUESTIONS

Question 1

Most geotechnical surveys companies (Category 21) possessing License Class E' have expressed their interest in ATTIKO METRO S.A. (AM S.A.) previous Tender: "GEOLOGICAL AND GEOTECHNICAL SURVEYS AND DESIGNS FOR EVOSMOS EXTENSION AND COMPLETION OF GEOLOGICAL AND GEOTECHNICAL SURVEYS AND DESIGNS FOR STAVROUPOLI EXTENSION AND PYLEA DEPOT OF THESSALONIKI METRO NETWORK" (RFP-243/13).

Since the content of the Conditions of Contract as regards the Technical Consultant leads to the conclusion – a bit vaguely – that a Company (along with all persons comprising the design team that has been submitted) shall be excluded from being assigned with the Tender pertaining to the Technical Consultant and the Tender pertaining to the aforesaid surveys and designs and since the progress of tender RFP-243/13 has been delayed (date of submission of offers: 15.04.2014 and there is no Proceedings I yet ...), kindly clarify the following, namely:

- (a) Is it a fact that a company participating in the geotechnical surveys and designs (should it be assigned to the Joint Venture it participates) shall be excluded from the tender regarding the Technical Consultant?
- (b) If this company is disqualified then will the entire joint venture / consortium in which this company participates be also disqualified? Or is it possible for this aforementioned company to be replaced while this tender is in progress or even after the assignment of the tender to the joint venture / consortium this company participates in?
- (c) Since AM's interpretation to the aforementioned items (a) and (b) results in the exclusion of almost all Greek companies possessing License Class E' in Category 21 (and all members of the design teams) with the exception of probably those that have been pre-qualified to be assigned with the surveys/designs: GEOLOGICAL AND GEOTECHNICAL SURVEYS AND DESIGNS FOR SECTIONS "EVANGELISMOS VYRONAS ILIOUPOI" AND "ALSOS VEIKOU EVANGELISMOS" OF ATHENS METRO LINE 4 AND AT VARIOUS LOCATIONS FOR THE NEEDS OF ATHENS METRO LINE 4 RFP-233/12 or will be pre-qualified to be probably assigned with the surveys/designs: "GEOLOGICAL, GEOPHYSICAL AND GEOTECHNICAL SURVEYS AND DESIGNS FOR ANTHOUPOLI ILION SECTION OF THE ATHENS METRO LINE 2 EXTENSION" RFP-226/12, which companies could not possibly take



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part in the tender: "GEOLOGICAL AND GEOTECHNICAL SURVEYS AND DESIGNS FOR EVOSMOS EXTENSION AND COMPLETION OF GEOLOGICAL AND GEOTECHNICAL SURVEYS AND DESIGNS FOR STAVROUPOLI EXTENSION AND PYLEA DEPOT OF THESSALONIKI METRO NETWORK" (RFP-243/13), due to inability to respond to the pertinent tasks with the same personnel, does AM intend to expedite the procedures for the award of the surveys/designs: "GEOLOGICAL AND GEOTECHNICAL SURVEYS AND DESIGNS FOR EVOSMOS EXTENSION AND COMPLETION OF GEOLOGICAL AND GEOTECHNICAL SURVEYS AND DESIGNS FOR STAVROUPOLI EXTENSION AND PYLEA DEPOT OF THESSALONIKI METRO NETWORK" (RFP-243/13), and at the same time to postpone the Tender for the Technical Consultant Services at a time later than the award of the surveys/designs? It is noted that if this does not happen, then all Greek Geotechnical Companies shall be excluded from the provision of Technical Consultant Services related Tender.

Response 1

The scope of the Tender "GEOLOGICAL AND GEOTECHNICAL SURVEYS AND DESIGNS FOR EVOSMOS EXTENSION AND COMPLETION OF GEOLOGICAL AND GEOTECHNICAL SURVEYS AND DESIGNS FOR STAVROUPOLI EXTENSION AND PYLEA DEPOT OF THESSALONIKI METRO NETWORK" (RFP-243/13) includes geological and geotechnical surveys and designs whose nature is supportive, while the information to derive shall be utilized for the preparation of the Preliminary Design and the Final Design of the Extensions to Evosmos and Stavroupoli.

AM, following its standard practice in respective contracts concluded in the past that include supportive surveys and designs and on the basis of its applicable procedures, will undertake exclusively and utilizing its own personnel the management and supervision of the entire framework – agreement of the aforementioned relevant Tender RFP-243/12; it is further clarified that no support by the technical consultant will be required during the execution of this specific contract.

Therefore, there will not be any issue such as the irreconcilable principle during the execution of contracts pertaining to Tenders RFP-243/12 and RFP-256/14.

Question 2

Response 2

Article 20.1.b of the Invitation to Tender applies as is.



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Question 3

Article 20.1.b of the Invitation to Tender referring to the Special Technical and Professional Competence of the Bidders and, especially, Item 1/3 of the Table of the Basic Group of the Specialized Personnel for the Position of Quality Engineer, provides that this person must be Civil or Mechanical or Electrical Engineer. Due to the fact that, practically, the position of the Quality Engineer both in Greece and abroad, is filled in by other Engineers' specialities, the question is whether we can propose other Engineers' specialities (e.g. Mineral Engineer or Technical

Response 3

Article 20.1.b of the Invitation to Tender applies as is.

Geologist) possessing extensive experience in Metro related works.

Question 4

Article 20.1.b of the Invitation to Tender referring to the Special Technical and Professional Competence of the Bidders and, especially, Item 1/6 of the Table of the Basic Group of the Specialized Personnel for the Position of Contract Engineer, provides that this person must be a Civil Engineer.

Due to the fact that, practically, the position of the Contract Engineer mainly abroad, is filled in by other Engineers' specialities, as well as by lawyers, the question is whether we can propose other Engineers' specialities (e.g. Mineral Engineer or Technical Geologist) and/or a Lawyer possessing extensive experience in Metro related works

Response 4

Article 20.1.b of the Invitation to Tender applies as is.

Question 5

Kindly clarify the back up documentation that has to be submitted along bidders' envelope, in order to prove the experience that the members of the group possess in view of providing the subject services referred to in the Document entitled "Technical Data" (e.g. Designer's Permit, Contractor's License, Employers' Certificates about the participation in a Project's design or construction, etc.).

Response 5

The back up documentation that need to be submitted in order to meet the requirements of article 20, as regards the technical and professional competence of the bidders, are mentioned in detail in Article 21.4 of the Invitation to Tender. In addition, the back up documentation of the group to provide the pertinent services – for the Technical Offer's Envelope – are mentioned in article 21.7 of the Invitation to Tender.

Question 6

If certain persons from the specialized personnel stipulated in article 20.1.b do not submit sufficient back up documentation and the Tender Committee deems that the aforesaid documentation does not prove the required general and/or special experience, does this mean a direct disqualification of the Bidder or it means that clarifications and/or additions to the experience certificates will be required?



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Response 6

The back up documentation required in order to prove the technical and professional competence stipulated in article 20.1.b are mentioned in detail in article 21.4.2 of the Invitation to Tender.

Question 7

Article 21.7.3 calls for the submission of a Report about the group responsible for the provision of services including a presentation of all executives of the group responsible for the provision of services (Groups 1 and 2), included in the Technical Data Document, i.e. 51 persons of specific specialties and experience. However, article 22.1.1.b requires that for the group providing the pertinent services to be assessed as effective, it should possess the minimum required staff for the Class required for each Design Category. This Tender calls for Design Categories 6, 8, 9, 10, 16 and 21 Class E'. The minimum required staff for Class E' is 12 units. This means that for the group to be deemed as effective, it should include executives — holders of design permits summing up a 12-unit staff for each of the six design categories. If the 51 members of groups 1 and 2 do not possess the required design permits, will it be necessary for the design group (in addition to 51 persons) to be supplemented by other executives — designers so as to achieve the minimum number of staff for each design category?

Response 7

The number of the executives of the Consultant's Group included in the Technical Offer should not exceed the number required for Groups 1 and 2 of the Technical Data Document. As to the remaining issues, please refer to Clarification 1 of Chapter B.

Question 8

I revert to my question raised several days ago about the requirement to submit proof of experience, considering that this is a decisive matter for reasons pertaining to the correct preparation of the bidders' envelope, as well as the transparency and, in general, the lawfulness of the tendering process:

On the basis of note #56 of the Invitation to Tender – **Table of the Specialized Personnel** – it is stressed that during the procedure for the award of services for the supervision of a public work the bidders must also prove the experience they acquired from the construction or supervision of projects of a corresponding category, in line with article 14 Law 3316/05.

As regards the experience that has to be proved on the basis of the construction or supervision of projects falling under the corresponding category, article 14 Law 3316/05 (paragraph 3) provides as follows: "The degree of the required experience expressed in years is stipulated in the Invitation to Tender, it has to be proportionate to the particularities of the project to be supervised and be covered by the supervision team into which an engineer, subject to the irreconcilable principle of items c' and e' of paragraph 39, can participate; this engineer must have experience in the construction of works falling under the corresponding category, which (experience) can derive either from relevant certificates and documents and/or from his/her registration in the relevant project category of the Contractor's License, kept by the General Secretariat of Public Work of the Ministry of Environment, Town Planning and Public Works".



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Kindly clarify weather the aforesaid experience related proofing documentation is indeed required and for whom out of the 51 members of the team to be engaged in the supervision of Metro works, since the Invitation to Tender makes no reference to experience related proofing documentation.

Response 8

It is clarified that the supervision services to be provided by the Consultant of this Tender do not require any Contractor's License, as foreseen in article 14 of Law 3316/05.

Question 9

Article 21 para. 21.7.3c Legal Statement on Cooperation

You are requested to clarify if the supporting documents described in para 21.4.2 (3rd & 4th bullet) apply to the specialized personnel of Group 2 that may belong to a legal entity.

Are the same documents in para. 21.4.2 (3rd & 4th bullet) also required for the specialized personnel of Group 1 that may belong to a legal entity?

Response 9

Para. 21.4.2 of the Invitation contains only the supporting documents for specialized personnel required in the framework of the special technical and professional competence described in article 20 of the Invitation.

It is clarified that the supporting documents described in in para. 21.4.2 (3rd & 4th bullet) apply to the case of "borrowed competence" for the specialized personnel belonging to a legal entity. The supporting documents of para. 21.4.2 (5th & 6th bullet) apply only to the case of "borrowed competence" for the specialized personnel belonging to a natural entity.

Question 10

20.1.b Table of Specialized Personnel - Experience

Do the years of experience the specialized personnel possesses start counting from the date the degree was acquired, or from the date the professional license was issued?

Response 10

The years of experience of the Consultant's personnel in Groups (1 and 2) are not related to the date the degree was acquired, nor to the date the professional license was issued; they rather refer to the actual experience, as it is described in the specific column in the tables.

Question 11

Article 18.6 of the Invitation specifies that "The simultaneous participation in the execution of the main design or work contract, which this contract aims at (e.g. as supervision or control contract, etc.), constitutes an entanglement in terms of conflict of interests and this is the reason why participation in this tender is not allowed...".

According to article 7.1.5a. of the Conditions of Contract (CC), which refers to the bidder, "the principle of the irreconcilable also applies in the case that the bidder



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participating in this Tender (natural or legal entity, the personnel/executives of the group proposed as personnel of the Consultant inclusive) already participates in an engineering or contracting group, which has undertaken assisted by the natural or legal entity in question, works for AM included in the scope of this Contract. In this case, should he be selected, the bidder, in order to be appointed as the Contractor of this tender, must cease the continuation of the execution of other works related with works or designs of AM, otherwise, the bidder who comes next in the Tender Committee's classification order shall be nominated as the Contractor".

a. You are kindly requested to clarify which of the above two articles (18.6 of the Invitation and 7.1.5 a. of the CC) prevails.

b. Kindly clarify whether the reasons for disqualification of a bidder also include the participation in the bidder of natural entities which participated in the past in the execution of a Contract for a design or a project related to Thessaloniki Metro Projects, and which no longer participate in any other contract related to the Project.

Response 11

a) See Clarification 2, Chapter B of this document.

b) As per para. 7.1.5 of the CC, there is a conflict of interests when the Contractor is concurrently engaged in works with which such a conflict arises.

Question 12

The fourth column on the Table of Specialized Personnel [article 21(b) of the Invitation] describes the requirements related to the academic degree, the specialty and the years of experience of the Group 1 specialized personnel. Kindly describe:

- a. if the employees who do not possess the specialty listed in the Table, but possess the relevant experience, are accepted. Is this a reason for disqualification?
- b. clarify if the above employees are accepted, is there a negative impact on the bidder's scoring?
- c. if the above employees are accepted and their experience is more extensive than the required one, even though their specialty is not the one specified in the relevant Table, will the bidder receive a higher score?

Response 12

- a) The specialty related requirements in the Table of paragraph 20.1(b) of the Invitation are mandatory.
- b) The requirements described in article 20 of the Invitation pertaining to the special and professional competence are mandatory and they are not scored.
- c) The experience listed in para. 20.1(b) is the minimum required one. As for the specialties, they are mandatory and do not receive any extra points.

Question 13

Article 22.1.1 (b) of the Invitation, 2nd Criterion of the Technical Offer (b), reads as follows: "A sufficient Group must allocate, in the framework of preparing each category, the minimum required – for this category – resources. Insufficient staffing receives negative score".

Kindly clarify as follows:



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a. Will any experience more extensive than the one required in the Invitation for employees of Groups 1 and 2 receive any extra points?

b. How do you define insufficient staffing? Is it related to the number of employee, to the years of experience or to both?

c. What is negative scoring and when is it applied?

Response 13

- a) See Clarification 1, Chapter B of this document.
- b) See Clarification 1, Chapter B of this document.
- c) Negative scoring of a sub-criterion is when this sub-criterion receives very few points, a fact that may lead to a scoring below 60 points for this criterion and consequently to a rejection of the technical offer.

Question 14

The title of the seventh column of the Table of Annex VII of the Invitation (LIST OF ATTACHMENTS TO THE ENVELOPE "PARTICIPATION SUPPORTING DOCUMENTS"), is "Quantity".

Please clarify what you mean with the term "Quantity".

Response 14

The term "quantity" refers to the number of copies of the required documents.

Question 15

Kindly clarify whether we have to submit CVs for the persons staffing Group 2, whether these CVs are taken into account in the scoring and on the basis of which criteria.

Response 15

As per article 21.7.3 of the Invitation, you are not required to submit CVs with the Technical Offer envelope, and they are not taken into account in the scoring process.

Question 16

Reference is made to a "design group" in the last paragraph of article 21.7.3 of the Invitation (page 34/71).

Please clarify the meaning of these terms and who are the persons forming this group.

Response 16

The meaning of this paragraph is that the staff of Group 2 must be included <u>only</u> in the sealed Envelope of the Technical Offer, and must not be included in the specialized personnel described in article 20.1(b) of the Invitation (Group 1), because if the latter applies, then this staff shall not be taken into account in the evaluation of the technical offer.

Question 17

In line 5 a of the Table of Annex VII of the Invitation (LIST OF ATTACHMENTS TO THE ENVELOPE "PARTICIPATION SUPPORTING DOCUMENTS"), reference is made to "design preparation".



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Please clarify the meaning of the phrase "design preparation".

Response 17

The specific line 5 a of Annex VII of the Invitation (LIST OF ATTACHMENTS TO THE ENVELOPE "PARTICIPATION SUPPORTING DOCUMENTS"), refers to the list of the Consultant's specialized personnel described in para. 20.1(b).

Question 18

Reference is made to the "necessary part-time personnel" in chapter 6.1 of the "TECHNICAL DATA" document.

Please clarify:

- a) If by the term "part-time employment" you imply that, throughout this personnel's employment period, its presence shall not be on a regular basis.
- b) which personnel from positions 1.8 up to and inclusive 1.18 of Group 1, and 2.1 up to 2.11 of Group 2 is regarded as part-time personnel?

Response 18

- a) The part-time personnel is the personnel not to be engaged for all 60 man-months, in which case, during the foreseen employment period, this personnel may not be present on a regular basis.
- b) The entire personnel of the relevant positions.

Question 19

Kindly clarify whether the Pre-estimated Unit Price per man-month contained in the Financial Offer Form of Appendix IV of the Invitation is the highest accepted price at the penalty of disqualification.

Response 19

According to para. 21.8 of the Invitation, footnote 69, the discount can be either positive or negative.

Question 20

Kindly provide us the tender documents in electronic editable form, including their Appendices.

Response 20

In order to facilitate the bidders, the Forms of the Appendices shall be in editable form and be posted on the Internet, on ATTIKO METRO S.A. website (http://www.ametro.gr).

Question 21

According to article 20.1.b of the Invitation, position 1.9 SCADA Engineer in the Table of Specialized Personnel, calls for an Electrical Engineer. Please clarify whether a Mechanical Engineer can be proposed for this position, who shall possess the required experience and expertise.



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Response 21

Article 20.1.b applies as is.

Question 22

According to article 20.1.b of the Invitation, position 1.6 Contracts Engineer in the Table of Specialized Personnel, calls for a Civil Engineer. Please clarify whether a Land Survey Engineer can be proposed for this position, who shall possess the required experience and expertise.

Response 22

Article 20.1.b applies as is.

Question 23

According to article 6.2 of the Technical Data document, position 2.11 Time Schedule Engineer, calls for a Civil or Mechanical or Electrical Engineer. Please clarify whether a Chemical Engineer can be proposed for this position, who shall possess the required experience and expertise.

Response 23

Article 6.2 of the Technical Data document applies as is.

Question 24

According to article 6.2 of the Technical Data document, position 2.11 Time Schedule Engineer, calls for a Civil or Mechanical or Electrical Engineer. Please clarify whether a Chemical Engineer can be proposed for this position, who shall possess the required experience and expertise.

Response 24

See Response 23.

Question 25

According to article 6.2 of the Technical Data document, position 2.7 Contracts Engineer, calls for a Civil or Mechanical or Electrical Engineer. Please clarify whether a Land Survey Engineer can be proposed for this position, who shall possess the required experience and expertise.

Response 25

Article 6.2 of the Technical Data document applies as is.

Question 26

Please clarify whether the Similar Services referred to in article 20.1 (a) of the Invitation also incorporate the preparation of the Metro Projects designs.

Response 26

Similar services are the Consultant services and not design services.



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Question 27
Taking into account the stipulations of article 18.2.3 of the Invitation to Tender, the company seated in France must fulfill the requirements related to its personnel, so as to demonstrate the required equivalence of the design services referred to. Given that the company is activated in more than 50 countries, its personnel is employed via subsidiary companies registered in the respective countries. Therefore, kindly clarify whether the subject personnel can be taken into account in order to fulfill the relevant requirements. Otherwise, please inform us whether the subsidiary companies of should provide their support as "invoked third parties", in line with the stipulations of article 20.2 of the Invitation.

Response 27
According to para. 20.2 of the Invitation (4th Clause), subsidiary companies are

regarded as invoked third parties.

Question 28
In connection with the stipulations of article 20.1.b of the Invitation, kindly inform us whether more than one persons can be proposed for the positions of Group 1, in compliance with the professional requirements, other requirements and the highest pre-estimated unit prices per man-month, included in Appendix IV of the Invitation.

Response 28
The number of the specialized employees specified in article 20.1(b) cannot exceed the required number.

Question 29
What is meant by the word "quantity" in the last column of Appendix VII?

Response 29 See Response 14.

Question 30
The statement for the allocation of fees among the contracting parties shall refer to the overall fee or to the fee for the individual design categories required according to the Invitation (articles 11.2 and 18.1 of the Invitation)?

Response 30
Articles 11.2 and 18.1 of the Invitation to Tender, as well as the Fee Allocation Table, included in the Pre-Estimated Fee Document, concern the allocation of the pre-estimated fee per design category in order to assess the license classes and not the allocation of the fee among the companies forming the joint venture/consortium.

Question 31

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Can persons already engaged in active Contracts with your Service, not related to Thessaloniki Metro Project, participate in the groups providing services in the framework of the tender for Thessaloniki Metro Project?

Response 31

According to article 7.1.5(c) of the Conditions of Contract, "in no case whatsoever the same personnel can participate in different contracts of Consultants".

Question 32

According to article 20.1.b of the Invitation, in the Table of Specialized Personnel, position 1.11 Power Engineer calls for an Electrical Engineer. Kindly clarify whether a Mechanical Engineer can be proposed for this position, holder of an E/M class C' license and of a relevant permit for the execution of works at electrical installations of any type and category, who possesses the experience and expertise that you describe.

Response 32

Article 20.1(b) of the Invitation applies as is.

Question 33

According to article 20.1.b of the Invitation, in the Table of Specialized Personnel, position 1.11 Power Engineer calls for an experience of 5 years in Electrical Systems for Power Supply or Distribution to Railway, Industrial or Major Building Works. Please clarify if an employee with a 5-year experience in Electrical Systems for Power Supply or Distribution to Industrial or Major Building Works meets this specific requirement.

Response 33

This employee fulfills this specific requirement.

Question 34

According to article 20.1.b of the Invitation, in the Table of Specialized Personnel, position 1.14 Telecommunications and Weak Currents Engineer calls for an Electrical Engineer. Please clarify whether a Mechanical Engineer or a Telecommunications Engineer can be proposed for this position, who shall possess the required experience and expertise.

Response 34

Article 20.1(b) of the Invitation applies as is.

Question 35

According to article 20.1.b of the Invitation, in the Table of Specialized Personnel, position 1.15 Telecommunications and Weak Currents Engineer calls for an Electrical Engineer. Please clarify whether a Mechanical Engineer can be proposed for this position, who shall possess the required experience and expertise.

Response 35



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Article 20.1(b) of the Invitation applies as is.

Question 36

According to article 20.1.b of the Invitation, in the Table of Specialized Personnel, position 1.15 Telecommunications and Weak Currents Engineer calls for an experience of 5 years in telecommunications and weak currents systems for Railway, Industrial or Major Building Works. Please clarify whether an employee with a 5-year experience in telecommunications and weak currents systems for Industrial or Major Building Works fulfills this specific requirement.

Response 36

This employee fulfills this specific requirement.

Question 37

According to article 6.2 of the Technical Data document, position 2.5 calls for a Civil Engineer. Please clarify whether a Mineral Engineer possessing a Post-Graduate degree in underground works and a design license in geotechnical studies can be proposed for this position.

Response 37

Article 6.2 of the Technical Data document applies as is.

Question 38

According to article 6.2 of the Technical Data document, position 2.10 calls for a Civil or Mechanical or Electrical Engineer. Please clarify whether a Geologist Engineer possessing the required experience can be proposed for this position.

Response 38

Article 6.2 of the Technical Data document applies as is.



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B. CLARIFICATIONS

The following clarifications comprise adjustment to the Tender Documents.

Clarification 1 INVITATION TO TENDER ARTICLE 22.1.1

b) Organizational effectiveness of the Group responsible for the provision of services proposed in para. 21.7.3

More specifically, the following fields are evaluated:

- The degree of effectiveness of the proposed Group to meet the requirements of the Project scope, in terms of the number of scientists, experience and specialties. A sufficient Group must allocate, in the framework of preparing each category, the minimum required resources as listed in the Table with the Experience of the Consultant's Personnel in para 6.2 of the Technical Data Document. for this category resources. Insufficient staffing receives negative score.
- The coherence of the proposed Group, i.e. the work relation (permanent or temporary) between the executives of the Group and the candidates, as well as the extent of previous co-operations among the Group members. The terms executive staff mean employees of the Bidder who fall under the requested license class and the terms basic executive staff mean the minimum staff per category requested in the Invitation

Clarification 2 CONDITIONS OF CONTRACT DOCUMENT ARTICLE 7.1.5

The principle of the **irreconcilable** also applies in the case that the bidder participating in this Tender (natural or legal entity, the personnel/executives of the group proposed as personnel of the Consultant inclusive) already participates in an engineering or contracting group, which has undertaken assisted by the natural or legal entity in question, works for AM included in the scope of this Contract. In this case, *valid shall be the provisions of article 18.6 of the Invitation to Tender*, should he be selected, the bidder, in order to be appointed as the Contractor of this tender, must cease the continuation of the execution of other works related with works or designs of AM, otherwise, the bidder who comes next in the Tender Committee's classification order shall be nominated as the Contractor.